

INVOICE

Currency USD | Prices exclude tax

Harbor & Pine Studio

412 Example Street
Portland, ME 04101
billing@harborpine.example

Invoice No.: INV-2041
Invoice date: 2026-09-29
Due date: 2026-10-29
Payment terms: Net 30
Reference / PO: PO-1042

BILL TO

Mercer Street Coffee Co.

28 Sample Avenue
Portland, ME 04101
accounts@mercerstreet.example

Description	Qty	Rate USD	Disc %	Tax %	Amount	Tax USD
Brand identity design	1	2,400.00	0%	8.875%	2,400.00	213.00
Menu layout	3	180.00	10%	8.875%	486.00	43.13

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CUSTOMER MESSAGE

Brand identity and menu layout delivered. Thank you for your business.

TERMS AND CONDITIONS

Payment is due 30 days after the invoice date.

Subtotal	2,886.00
Currency rounding	0.00
Invoice discount	50.00
Sales tax	256.13
Adjustment	-0.13
Invoice total	3,092.00
Amount received	500.00
Balance due	2,592.00

PAYMENT INSTRUCTIONS

Pay using your agreed payment method. Include INV-2041 as the payment reference.

Fictional example. The 8.875% tax rate illustrates the calculation only.